# VIP reflective log template

*For ‘Creating accessible mathematics and statistics resources’*

|  |  |
| --- | --- |
| *Name:*  |  |
| *Student ID:* |  |
| *Module code:* | VPXXXX |
| *Date completed:* |  |
| *Word count:*(10 credits: ~350 words)(15 credits: ~475 words)(20 credits: ~600 words) |  |

|  |  |
| --- | --- |
| Discuss all of your contributions to the project over the past two weeks. Reflect on what worked well, what you have learned, and the goals you have achieved. |  |
| Discuss any challenges you have faced over the past two weeks. Reflect on what didn’t go so well, goals not achieved, and lessons learned. Explain any concerns you have or support or training which you need. |  |
| Discuss possible project activities and goals for next week.  |  |

**For supervisors’ use only**

Grading criteria:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | 0-3.9 | 4-6.9 | 7-10.4 | 10.5-13.4 | 13.5-16.4 | 16.5-20 |
| Clarity, flow, structure |  |  |  |  |  |  |
| Completeness of log |  |  |  |  |  |  |
| Depth of reflection |  |  |  |  |  |  |
| Learning from experience |  |  |  |  |  |  |

**Final grade:**

*Supervisor comments on strengths and weaknesses:*